

**COLORADO FREE UNIVERSITY
BUSINESS ACCOUNT APPLICATION**

(1) Applicant represents the information given in this application is complete and accurate, and authorizes us to check with credit reporting agencies, credit references, and other sources disclosed herein to verify the information given.

(2) Signatory must be an officer of the company or representative of a governmental agency with authority to enter into contractual agreements.

Today's Date: _____

Agency/company's Full Legal Name: _____

Agency/company's Tax Id #: _____

Contact Person: _____

Telephone #: _____ **Fax #:** _____

Billing Address: _____

City: _____ **State:** _____ **Zip:** _____

Principal Owner, Contact Person Or Officer: _____

Name: _____

Title: _____

Billing Contact (if different from Contact Person): _____

Billing Contact Phone #: _____

Number Of Years In Business: _____

Type Of Business (Check One):

Corporation _____ **Partnership** _____

Proprietorship _____ **Sic#** _____ **Religious** _____

Other Nonprofit Organization _____ **Government Agency** _____

Other (Type) _____

Bank Name _____

Address _____

Bank Contact Name _____ **Phone Number** _____

NOTICE TO BUYER. (1) YOU MAY, AT ANY TIME, PAY THE TOTAL BALANCE OUTSTANDING UNDER THIS AGREEMENT. (2) THIS AGREEMENT SHALL NOT BE BINDING NOR ENFORCEABLE UPON SELLER, UNTIL AFTER APPROVAL OF THIS APPLICATION BY CFU. ANY PERSON SIGNING THE APPLICATION ON BEHALF OF A BUSINESS /CORPORATION / GOVERNMENT AGENCY ATTESTS THAT THE BUYER IS A VALID BUSINESS ENTITY AND THAT THE BUYER HAS AUTHORIZED (A) THE EXECUTION OF THE APPLICATION, AND (B) THE PERSON SIGNING THE APPLICATION TO EXECUTE THE APPLICATION ON ITS BEHALF.

(1) I/We acknowledge that I/We will get, per class, ticket(s) of enrollment; and (2) copies of invoices shall be deemed to contain all necessary information and should be retained for reconciliation with any outstanding statement. (3) I/We acknowledge complete liability for all costs/fees associated with any delinquency of accounts resulting in collection efforts.

Buyers Signature _____

Name (Printed) _____

Title _____

Date _____

About Your Business Account With Colorado Free University:

Colorado Free University is pleased to be in partnership with your employees/co-workers for training purposes. The following is a review of our business account policies and procedures.

* To begin your business account with CFU, please complete the enclosed application. A \$60.00 annual membership fee must be paid/renewed, in advance, to open your Business Account with CFU. Membership benefits will be available after your application has been accepted and processed by CFU. As many company employees as you wish, may enroll in CFU classes during the active membership period, without paying individual membership fees.

* Business accounts are subject to all processing and drop fees, just as regular student registrations. Business accounts will be billed for all applicable fees for employees who transfer or cancel classes. No Refunds or transfers will be issued for employees who fail to attend class, regardless of circumstance. There is a \$7.00 fee for any dropped or transferred class. CFU's policy requires 72 hours notice, prior to the first class, to transfer or drop a class. If 72 hours notice is not provided, a penalty fee of half of the cost of the tuition will be assessed. Computer classes do not have the option to drop or transfer under 72 hours. Although, if a student is enrolled for a computer class and is unable to attend, the company may allow another employee to take that class in lieu of the registered employee.

* You may, at any time, pay the total balance outstanding under this agreement. CFU happily accepts Visa, Master Card and Discover. CFU's payment policy is standard NET 30 DAYS from the date of enrollment (unless otherwise negotiated). 18 % interest will be charged on all past due (30+ days) invoices.

A reminder: Any employee, who wishes to take CFU courses, and not have his/her employer pay for it, is eligible to use the business account, providing they make payment at the time of registration. Business accounts are set up in agreement with an employer and cannot be used to bill individuals, for courses taken. We are not able to book classes in advance for individual employees and bill them separately.

If you have any questions concerning CFU Business Accounts, please contact:

Dawn Borg
303-785-2310
Fax 303-399-0477

THANK YOU FOR YOUR BUSINESS!